ACCESS BADGE FOR PARENTS

PRIVACY NOTICE

1. PURPOSE OF THE PROCESSING (PURPOSE AND LEGAL BASIS)

The European School of Brussels IV (Laeken) has implemented a badge access system to control access to the school premises in order to ensure the safety of the pupils and staff members.

The legal basis of the processing is the legitimate interest (cf. Article 6.1.f of the European General Data Protection Regulation).

2. COLLECTED DATA

In order to issue a school access badge, the School collects the following data:

- Surname and first name of the parent;
- Surname, first name and class of the child;
- Photograph of the parent.

3. RECEIPIENTS

The recipients of the data are only authorised members of the School's security staff.

4. DATA RETENTION PERIOD

The **data** collected is kept securely in the School's databases for 3 years.

5. SECURITY MEASURES

The School has put in place appropriate technical and organisational security measures to ensure, in accordance with the requirements of the GDPR, online security, physical security, and to guard against the risks associated with data loss, alteration or unauthorised access to data, taking into account the risk represented by the processing and the nature of the data protected.

6. INDIVIDUAL RIGHTS

You can access your personal data or request their deletion. You also have a right of opposition, a right of rectification and a right to limit the processing of your data.

To exercise these rights or if you have any questions about the processing of your data in this system, you can contact our Data Protection Officer at the following e-mail address: LAE-DPO-CORRESPONDENT@eursc.eu.

If, after contacting us, you feel that your rights are not being respected or that the access control device does not comply with data protection rules, you may submit a complaint to the Belgian Data Protection Authority.

7. UPDATES

The School reserves the right to update this confidentiality notice at any time to ensure that it is up to date.