



EUROPASKOLEN    EUROPÄISCHE SCHULE  
ΕΥΡΩΠΑΪΚΟ ΣΧΟΛΕΙΟ    EUROPEAN SCHOOL  
ESCUELA EUROPEA    ECOLE EUROPEENNE  
SCUOLA EUROPEA    EUROPESE SCHOOL  
ESCOLA EUROPEIA    EUROOPPA-KOULU  
EUROPASKOLAN    ЕВРОПЕЙСКО УЧИЛИЩЕ

Référence : 2024-41

## **The European School of Brussels IV is recruiting for a reserve of replacement**

Supervisors

Nursery, Primary & Secondary Cycle

**The European Schools are an intergovernmental organisation providing multilingual, multicultural and multinational education**

The EEB4 is part of the European school system and provides education for children whose parents work for the European institutions. Our school community is made up of over 3000 pupils of 50 different nationalities and over 400 staff members from different countries. Pupils study in eight language sections: French, English, German, Italian, Dutch, Estonian, Bulgarian and Romanian. Located on a spacious campus in the north of Brussels, we offer innovative teaching programs that allow to achieve exceptional academic results. More information about European schools in general is available at [www.eurisc.eu](http://www.eurisc.eu).

### **Objectives of the European Schools**

The words which express the essential objectives of the European Schools have been sealed in parchment in the foundations of all the schools:

‘Brought up in contact with each other, freed from the prejudices that divide from an early age, introduced to the beauties and values of the various cultures, they will grow in awareness of their solidarity. While retaining their love and pride of their homeland, they will become Europeans in spirit, well prepared to complete and consolidate the work undertaken by their fathers for the advent of a united and prosperous Europe’. (Marcel Decombis, Director of the European School, Luxembourg between 1953 and 1960)

### **The ethics of supervision at the European School Brussels IV**

Safety and well-being are the basic needs of all children. We want our pupils to grow and develop in a welcoming and friendly environment. We want our pupils to be happy to come to school every day and, when they go home, to be even happier. It's important that the school is a safe place so that children can come together without fear or worry. It is essential that they feel that we care about them.

Our pupils must learn to become responsible citizens. We must promote an atmosphere throughout the school where European values are present. Tolerance, valuing diversity, respect for others and the rules that govern our school life.

The supervisors' job is to ensure a safe, welcoming and friendly environment, under the coordination of the educational advisers, who are responsible for discipline and well-being at school.

### **JOB DESCRIPTION**

- Supervisor at the European School Brussels IV
- The supervisors are responsible for ensuring that pupils respect the school's health and safety policy
- Supervision of pupils in accordance with the school's supervision plan (in school buildings, playgrounds, in all areas where pupils eat (e.g. cafeteria, school canteen, multi-purpose hall, etc.), in study rooms, in the chill-out room, in the gym, etc.).



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- Ensuring the safety of pupils on the site and deal with issues in a constructive and calm manner
- You will work under the responsibility of the Director, Deputy Director and Assistant to the Deputy Director

#### **GENERAL TERMS AND CONDITIONS**

- Replacement supervisors are contacted sporadically, depending on the number of supervisors absent that day.
- Supervisors are generally contacted by telephone from 7am each morning to check their availability.
- Working hours vary depending on the replacement, but take place during school hours between 7.45am and 4.30pm.

#### **CANDIDATES MUST MEET THE FOLLOWING REQUIREMENTS**

- Have a high school diploma
- Fluent in French and/or English (B2 level minimum). Knowledge of one or more of the languages spoken at the school will be considered an asset
- Recent experience of working in a school or with young pupils

#### **WE OFFER**

We are offering replacement contracts in accordance with the Belgian law

- **Starting date** : according to the need
- **Schedule** : replacement between 7.45am and 4.30pm
- **Type of contract** : short term replacement contract
- **Salary** : 20,84€ gross salary per hour worked
- **Location** : Brussels (Laken), Belgium

#### **INTERESTED ?**

Please send your application with the following requested documents in a **single PDF file (one file with all the documents)** to [lae-recruitment@eursc.eu](mailto:lae-recruitment@eursc.eu)

Your application must contain (**in ONE single combined PDF File**) :

- Cover letter
- Curriculum Vitae in Europass format
- Copy of diploma(s)

The email subject **AND** the PDF File should mention the following reference:

→ 2024-41 SURNAME First name

**Applications that do not comply with the procedure will not be taken into consideration.**

**Deadline for sending applications: open for the school year 2024-2025**

Candidates selected for an interview will be required to present to the selection committee a certificate of good conduct (Type 2 – required for educational activity in Belgium or any other similar documents from another country of origin - “*Certificat de Bonnes Vies et Moeurs*”).

Please note that all data will be kept electronically while respecting the Privacy Statement for the recruitment and appointment of locally recruited staff.