EUROPASKOLEN EUROPÄISCHE SCHULE
ΕΥΡΩΠΑΪΚΟ ΣΧΟΛΕΙΟ EUROPEAN SCHOOL
ESCUELA EUROPEA ECOLE EUROPEENNE
SCUOLA EUROPEA EUROPESE SCHOOL
ESCOLA EUROPEIA EUROOPPA-KOULU
EUROPASKOLAN ЕВРОПЕЙСКО УЧИЛИЩЕ

Référence : 2026-30

The European School of Brussels IV is looking for:

An Educational Support Assistant
Language of Teaching : Romanian
17:15 hours per week

Nursery and Primary Cycle

The European Schools are an intergovernmental organisation providing multilingual, multicultural and multinational education

The EEB4 is part of the European school system and provides education for children whose parents work for the European institutions. Our school community is made up of over 3000 pupils of 50 different nationalities and over 400 staff members from different countries. Pupils study in eight language sections: French, English, German, Italian, Dutch, Estonian, Bulgarian and Romanian. Located on a spacious campus in the north of Brussels, we offer innovative teaching programs that allow to achieve exceptional academic results. More information about European schools in general is available at www.eursc.eu.

JOB DESCRIPTION

As an Educational Support Assistant, you play a key role in supporting pupils with special educational needs, ensuring their well-being, inclusion in school and success. Your main tasks are focused on three areas:

1. Nursing and care

- Ensuring the pupils' health, safety, and comfort, enabling them to participate fully in the school environment.
- Provide direct physical care, including assistance with mobility, toileting, feeding, and medical procedures as required.
- Monitor and support pupil's health and well-being throughout the school day, including school activities outside the school premises.
- Collaborate with healthcare professionals, parents, and school staff to develop and implement individualised care plans.
- Maintain accurate records of care provided and any health-related incidents.
- Ensure the safe use and maintenance of any medical or mobility equipment.

2. Pedagogical responsabilities

- Provide personalised educational support in class, in small groups or individually, to meet the specific needs of pupils.
- Participate in the design and implementation of differentiated teaching, in collaboration with teachers, to promote inclusion and success for all.
- Assist in the preparation and use of Individual Learning Plans (ILPs).
- Use assistive technologies and appropriate teaching tools to facilitate learning.
- Promote the integration of students into normal school activities by encouraging positive interactions and peer support.
- Implement strategies to encourage positive behaviour and manage complex situations in the classroom.
- Monitor pupils' progress, document successes and difficulties, and share observations with teachers.

- Support pupils' social and emotional development by creating a caring environment and leading activities that build self-esteem, social skills and resilience.

3. Collaboration, communication and professional development

- Work closely with educational teams and healthcare professionals to ensure consistent and appropriate support.
- Actively participate in student monitoring and assessment meetings in order to adjust intervention plans.
- Engage in continuous professional development to develop skills and share best practices with colleagues.

SKILLS AND COMPETENCES

- Ability to work collaboratively with teachers, pupils and parents.
- Empathy, patience and willingness to foster an inclusive educational environment.
- Strong organisational and communication skills.
- Value learner diversity – view learner differences as a resource and asset to education.
- Support all learners – have high expectations for the achievements of all learners.
- Ongoing personal professional development.
- Ability to maintain confidentiality.
- Ability to solve problems, make sound judgements and decisions.
- Ability to communicate effectively with a diverse group of colleagues, parents, families and community members.

QUALIFICATIONS

- Hold at least a secondary school diploma (BAC or equivalent) complemented by training and/or experience in inclusion, special needs care, or physical support.
- Possess strong communication, collaboration, and organisational skills.
- Demonstrate commitment to inclusive values and pupil well-being.
- Experience in inclusion and physical care
- Excellent knowledge of Romanian (C1-C2)
- Knowledge of one or more of the school's working languages or another language spoken in one of the School's existing language sections – will be considered an asset.

WE OFFER

We are offering contracts in accordance with the Service regulations for the administrative and ancillary staff (AAS) of the European Schools (Ref.: 2007-D-153-en-18) available on the EE website : www.eursc.eu

- **Starting day** : As soon as possible after the recruitment process has been completed
- **Schedule** : 30 hours per week, working hours are spread over the week from Monday to Friday included.
- **Type of contract** : a fixed-term contract until 31-08-2027 (with a possibility of a contract for the 2026-2027 school year) in accordance with the Service regulation for the administrative and ancillary staff.
- **Salary** : monthly gross salary of €1.592,23 for 17:15 hours per week with all the school holidays.
- **Location** : Brussels (Laken), Belgium

INTERESTED ?

Please fill out the following form by clicking to : this form **AND** send the following requested documents in a **single PDF file** to lae-recruitment@eursc.eu

Your application must contain (**in ONE single combined PDF File**) :

- Cover letter
- Curriculum Vitae in Europass format
- Copy of diploma(s)

The email subject **AND** the PDF File should mention the following reference:

➔ 2026-30 SURNAME First name

Applications that do not comply with the procedure will not be taken into consideration.

Deadline for sending applications: **24-11-2026**

Candidates selected for an interview will be required to present to the selection committee a certificate of good conduct (Type 2 – required for educational activity in Belgium or any other similar documents from another country of origin - "*Certificat de Bonnes Vies et Moeurs*").

Please note that all data will be kept electronically while respecting the Privacy Statement for the recruitment and appointment of locally recruited staff.